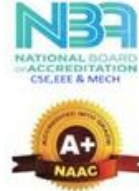




# M.I.E.T. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)  
UG - CSE, EEE & MECH Programs Accredited by NBA, New Delhi  
Accredited with 'A+' grade by NAAC  
An ISO 9001:2015 Certified Institution  
Recognized by UGC under section 2(f) & 12(B) of UGC Act, 1956  
Trichy – Pudukkottai Road, Tiruchirappalli – 620 007. Phone:0431-2660 303  
Website:www.miet.edu, E-mail:principalengg@miet.edu, contact@miet.edu



Ref. No: MIET/AC-MoM/2023-2024/01

04.08.2023

## Academic Year 2023-2024

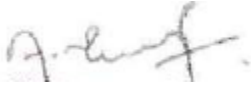


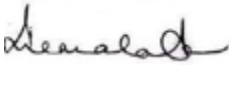

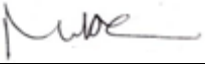




Dr. A. Naveen Sait, the Chairperson of academic council welcomed the members and gave a brief introductory presentation about the development of the college. The meeting was held on 27.07.2023 in the Board room.

### **Meeting Agenda:**

1. Approval of academic calendar for the academic year 2023-2024.
2. Review of previous meeting.
3. NBA accreditation process
4. Innovative teaching methodologies
5. Purchase of required Laboratory equipments as per the requirements in all the departments.
6. Progress of Research and Development activities.
7. Review of Extracurricular activities.
8. Overview of department activities.
9. University result analysis & strategic planning for its improvements.
10. Strengthening of placement activities.
11. Any other point

  
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GUNDUR, TIRUCHIRAPALLI - 620 007

## Members Present

Name of the member	Details of the member	Signature
Dr. A. Naveen Sait Principal	Chairperson	
Dr. M. A. Musthafa Kamal Retired Professor	Academic Expert	
Mr. Siddique Ahamed Barakath Industries	Industrial Expert	
Dr. P.V. Premalatha HoD/ Civil	Members of Faculty	
Dr. B. Selvam Prof.&Head/ Mechanical	Members of Faculty	
Dr. E. Muthukumar HoD/EEE	Members of Faculty	
Dr. U. Sureshkumar HoD/ECE	Members of Faculty	
Mr. P. Manikandan HoD/CSE	Members of Faculty	
Dr. R. Antony Prakash HoD/MBA	Members of Faculty	
Dr.Syed Zahrullah HoD /S&H	Members of Faculty	

  
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**Points discussed:**

- The academic calendar of the institution for the academic year 2023-2024 was discussed and approved.
- The new equipment to be purchased as per new regulation 2021 was discussed and finalized.
- HoDs of Civil, ECE and MBA are requested to prepare all the required files for NBA accreditation.
- The courses relevant to the Project Work/ Internship/ field visit. etc., was reviewed.
- The list of text books and reference books to be purchased for the academic year was finalized.
- The Certificate programs proposed by the department heads were approved.
- The department wise co-curricular/extracurricular activities planned for the year 2023-2024 was approved by the committee members.
- Discussed about the university examinations result and pass percentage.
- It was decided to depute faculty to undergo industrial training to enhance the knowledge about the recent technological trends.



**Coordinator (Academic Council)**



**Chairperson**

Copy to

1. Governing council
2. All academic council members
3. IQAC Coordinator
4. Office file

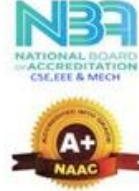


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Ref. No: MIET/AC-Action taken/2023-2024/01

04.08.2023

## Academic Council Meeting Action taken (2023-2024) Report

Action taken report on the decisions of the Academic council meeting held on 27.07.2023. The following actions were taken to implement decisions of the above mentioned meeting.

Plan of Action	Action taken
Preparatory work for NAAC accreditation process as IIQA & Draft SSR.	The documentation work for NAAC accreditation processes was completed.
To motivate the faculty to publish papers in reputed journals and do more research work.	Faculty members have published the papers and was appreciated by the committee members
To Motivate the faculty members to participate Swayam offered by NPTEL and MOOC.	Faculty members have appeared more number of NPTEL courses.

Coordinator (Academic council)

Chairperson

PRINCIPAL

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